



OSCAR INTERNATIONAL COLLEGE

Process of Check-ins

Oscar international College has established a standard operating procedure for each campus manager along with campus safety and security committee member to conduct period check-ins with the students and also staff members who are required to remain under mandatory Covid 19 quarantine. This SOP is conducted by means of:

1. Weekly and random phone calls to assess mental, physical and emotional well-being of quarantined individual(s)
2. Video call as and when necessary, when the condition of the individual is flagged as requiring face to café contact.
3. Weekly email distribution to update entire community including individuals under quarantine on the latest updates from Public Health Officer.

All staff and students must sign a pledge (<https://www.oscarinternational.ca/wp-content/uploads/2020/12/OIC-Health-Pledge-Students.pdf> and <https://www.oscarinternational.ca/wp-content/uploads/2020/12/OIC-Health-Pledge-Staff.pdf>)

Any compliance issues within the 14-day mandatory quarantine period identified through our regular and systematic check-in will be dealt with as per following protocol:

Noncompliance incidents are grouped under three (3) Potential / Realized Impacts, Minimal, Moderate and High. Each impact is assessed against First, Second or Third violation to any of the mandatory guidelines regarding 14-day quarantine set forth by COVID-19 Go-Forward Guidelines for Post-Secondary Sector and the order of Public Health Officer.

Appendix A

Under the Emergency Program Act (EPA), people who organize large, unsafe gatherings or ignore provincial health orders relating to mass gatherings, events or party buses and limousines can be issued a fine or violation ticket of either \$200 or \$2,000.

Please see full description of violation <https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support/violation-tickets#:~:text=Under%20the%20Emergency%20Program%20Act,of%20either%20%24200%20or%20%242%2C000.>

Student Sanctions Guide for COVID-19-Related Conduct Violations

Potential/Realized Impact

First violation

Second violation

Third violation



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Minimal

Non-compliance with daily health monitoring and face covering guidelines (assuming violation is not intentional)

- Educational sanction
 - Warning, reprimand, or probationary status
 - Removal from campus (held in abeyance)
 - Educational sanction
 - Probationary status or Letter of Official College discipline
 - Approved plan for future compliance
 - Removal from campus for remainder of academic year
 - Letter of Official College Discipline
 - Suspension
 - No Trespass Notice*
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Moderate

Having campus visitors when prohibited

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| <ul style="list-style-type: none">• Removal from campus (held in abeyance)• Educational sanction• Probationary Status• Parental notification• Approved plan for future compliance | <ul style="list-style-type: none">• Removal from campus for remainder of semester• Probationary status or Letter of Official College Discipline• No Trespass Notice* | <ul style="list-style-type: none">• Removal from campus for the remainder of the academic year• Suspension for the semester or expulsion• No Trespass Notice*• |
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High

Violating quarantine and isolation restrictions, travel restrictions, student-initiated events and parties policies, failure to cooperate with testing or tracing protocols

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| <ul style="list-style-type: none">• Removal from campus for remainder of semester• Probationary status or Letter of Official College Discipline | <ul style="list-style-type: none">• Removal from campus for remainder of academic year• Suspension for the semester• No Trespass Notice* | <ul style="list-style-type: none">• Suspension for one academic year• No Trespass Notice* |
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- No Trespass Notice*

*Report to authorities including RCMP